



**ASSAM HIGHER SECONDARY EDUCATION COUNCIL
BAMUNIMAIDAM :: GUWAHATI-21**

Website : www.ahsec.nic.in email id – ahsec1@yahoo.com Phone no. 0361-2551565

ADVERTISEMENT

Dated – 10.05.2018

No. AHSEC/EST/Jr. Asstt./569/2018/**2146-2147** : Online applications are invited for the post of **Junior Assistant** in the office of the Assam Higher Secondary Education Council in the Pay Scale of Rs.14,000-49,000/- p.m. (PB-2) and Grade Pay of Rs.6200/- p.m. plus other allowances as admissible under Rules from eligible intending candidates who are citizens of India (as defined in Article 5 to 8 of the Constitution of India). For online submission the applicant may visit council's website – www.ahsec.nic.in

No. of posts – 31 including reservation for ST(P), SC, ST(H), OBC/MOBC and Differently abled as per Govt. rules.

Age : Must not be less than 18 years and not more than 44 years as on 1.6.2018. Upper age limit is relaxed by 5 years in case of SC/ST candidates and 2 years in case of Ex-serviceman.

Essential qualification

Higher Secondary Examination or its equivalent examination passed from a recognized Board/Council with 6 months' Certificate Course in Computer Skills from recognized Institution with proficiency in Assamese and English typing.

How to Apply :

Application will be received only on online from the candidates through website – www.ahsec.nic.in from **15th May, 2018 to midnight of 30th May, 2018.**

Application fees : Application fees of Rs.350/- (Rupees three hundred fifty) only is to be deposited through Netbanking/Debit Card/Credit Card etc. In case of SC/ST candidates 50% of the fee will be applicable (Rs. 175/- only).

List of short-listed candidates will be uploaded in Council's website in due course. Short-listed candidates will be called for a written test consisting of multiple Choice Questions (MCQs). On the basis of the performance in the written test shortlisted candidates will be called for Computer Proficiency Test and Interview. Final selection will be based on the marks obtained by candidates at different levels as mentioned below. Venue of Examination will be available in the Admit Card.

Written Test	-	100 marks
Computer Proficiency Test	-	40 marks
Interview		10 marks

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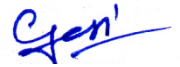
The name of candidates who will qualify in the written test examination will be published in the website and they will bring their original testimonials for verification along with a set of self-attested photo copy of testimonials before the Interview Board at the time of eligibility test.

- a. *Educational Qualification Certificate/Mark-sheet*
- b. *Other qualification certificate*
- c. *Age proof certificate*
- d. *Certificate issued by competent authority regarding their status as SC/ST(P)/ST(H)/OBC/MOBC*
- e. *Certificate from appropriate authority clarifying the extent of disability of specially abled persons*
- f. *Discharge Certificate (applicable to Ex-Serviceman only). Reservation for Ex-serviceman will be maintained as per Govt. existing rules.*
- g. *Candidates qualified in written test (OMR Sheet) will have to appear for a test for computer eligibility.*

Applications not accompanied with all necessary information as required in the online application will be rejected. No TA/DA will be admissible for attending the Test/Interview. The venue and date of Test/Interview will be notified in the website/newspaper later on. Canvassing directly or indirectly will automatically disqualify a candidate.

Please note:

- ***Candidates should fill up all the fields in the online application. In case there is no information in a particular field, he/she will enter NIL***
- ***After submitting the online application form, candidate should get the print out of the application form on A-4 size paper. In that print out, candidate will get space for signature. The printed signed application should be submitted along with self-attested copies of mark sheet and certificate in support of educational qualification, experience, caste, disability etc. for further authentication of his/her candidature, before the interview board for verification at the time of interview/ viva-voce.***
- ***Candidate should be very careful while submitting the online application form. Only one time submission of online application form is allowed and no correction / addition of any information is permissible once the application is submitted.***
- ***After submitting the online application form, the candidate will get a Application Receipt Number (ARN) against the application and will have to quote the ARN for all future reference.***
- ***Candidates have to appear in written test/interview as per the scheduled date which will be notified later on in due course through email, telephonic message, website of the Council and Newspaper. No individual communication will be made.***



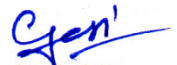
Secretary
Assam Higher Secondary Education Council
Bamunimaidam, Guwahati-21

Memo No. AHSEC/EST/Jr. Asstt./569/2018/2146-2147(A)

Date : 10.5.2018

Copy to..

1. The Chairman, AHSEC for favour of his kind information
2. Notice Board of the Council



Secretary
Assam Higher Secondary Education Council
Bamunimaidam, Guwahati-21

