

LAST DATE OF SUBMISSION OF APPLICATION 15 JUNE,2018**ASSAM HIGHER SECONDARY EDUCATION COUNCIL****BAMUNIM Aidam : GUWAHATI-781021**

APPLICATION FOR ADMISSION ON TRANSFER OF REGULAR STUDENTS WHO PASSED THE HIGHER SECONDARY FIRST YEAR EXAMINATION,2018

THE TRANSFER ADMISSION OF REGULAR STUDENT WILL BE ADMISSIBLE ONLY FROM PERMITTED / RECOGNISED INSTITUTION TO RECOGNISED/2ND YEAR PERMITTED INSTITUTION

1. Name of the Student(IN BLOCK LETTERS : _____
2. Father's Name : _____
3. Guardian's Name : _____
4. Address of the Candidate : _____
 - (a) Permanent Address : Vill _____ P.O. _____
 Dist. _____ PIN _____
 Mobile Phone No _____
 - (b) Present Address : Vill _____ P.O. _____
 Dist. _____ PIN _____
 Mobile Phone No _____
5. Name of Institution from where transfer is sought(with Institution Code _____

6. Name of the permitted/Recognised Institution to where transfer admission is sought(with Institution Code)

7. Have you been applied for Registration of name through earlier institution ? Tick(√) YES or NO
8. Stream & subjects now studying (copy of H S First Examination marks sheet of 2018, HSLC passed marks sheet and Admit card duly attested by the Principal concerned School/College [where he/ she appeared in H S First Year Examination,2018] must be enclosed).
 STREAM _____
 Subject : 1) English (2) _____ (3) _____
 4) _____ (5) _____ (6) _____
- N.B : Application shall not be considered if subject(s) proposed by the student is/are not permitted in the recognised/permittted institution of the Council to where transfer is sought.
9. Specific reason(s) for transfer admission with documentary evidence to justify the transfer(mention overleaf)
10. Non-refundable application fee of Rs. 300.00 is to be deposited through Bank Draft in favour of the Secretary, Assam Higher Secondary Education Council,Bamunimaidam,Guwahati-21 or Council Challan at Assam Co-operative Apex Bank Ltd., Noonmati Branch.

11. DECLARATION OF THE APPLICANT

I do hereby declare that the particulars and information furnished at column 1 to 9 are true to the best of my knowledge and belief in the event of anything found to be incorrect/false, I shall be liable to debar from appearing in the ensuing H S Examination conducted by the Council or any such punishment that may be deemed fit and proper by the Council.

Full signature of the applicant.

NB (a) The transfer will be allowed to genuine and eligible student. Submission of application with fee does not guarantee the transfer unless condition(s) are fulfilled.

12. **Certificate of the Principal of H S School/College from where transfer is sought.**

Certified that I have no objection if the Council allows the transfer of the student from my institution.

Principal

_____ H S School/College

(with Seal)

13. **Recommendation of the Principal of the Institution to where admission is sought.**

- (a) **Certified that the seat is available in this institution**
- (b) **Certified that all the Subjects (except.....if any) studies by the student in the former institution are available (if any elective subjects are not available in the institution than the students submit a declaration for not appearing the subject is mandatory.**
- (c) **Certified that all the subjects (except.....if any) studies by the student in the former institution are permitted by the Council.**

Principal

.....H S School/College

(with seal)

THE CAUSE OF TRANSFER SHALL BE CONSIDERED ON THE FOLLOWING CONDITIONS ONLY

1. Transfer of Parents in service attested copy of order of transfer of parents from competent authority and certified from the Controlling Officer after joining in the new place of posting is to be submitted
2. Unavoidable change of residence of parents (in the event death of parent)

CERTIFICATE OF CHANGE OF RESIDENCE TO BE Legal guardian produced from the concerned Revenue Authority where transfer is sought(Viz. DC, SDO, and Settlement Officer/Circle Officer)

3. In case of the female candidate change of place/residence due to Marriage(candidates shall have to submit Court Affidavit of Marriage, who seek transfer on the ground of marriage)

HOWEVER THE COUNCIL MAY CONSIDER CASE(S) DEPENDING ON MERIT.

N.B. Application for transfer will not be considered if the institution falls within the same city/town area .(Certificate for 1,2 or 3 any one is mandatory.)

- Enclosures :
1. HSLC MARK SHEET
 2. H S 1ST YEAR MARK SHEET
 3. CERTIFICATE OF REASON TO JUSTIFYING THE TRANSFER
 4. FEE OF RS. 300/-