



Assam Higher Secondary Education Council

Bamunimaidam, Guwahati - 781 021

APPLICATION FORM FOR DUPLICATE REGISTRATION CERTIFICATE

- Name of the Student :
(in block letters)
- Father's Name in full :
- Institution through which Registration Certificate received :
- Original Registration No. of
- Particulars of course and class now attending :

Name of the Course	Academic session	Name of College/H.S.S.

- Whether Migration Certificate obtain from the council
(for migrated student only)
- State the reason why duplicate Certificate is necessary
- Duplicate Registration fee paid

Amount	AHSEC Receipt (No. & Date to be enclosed)	Bank Draft No. and date	Remarks

I declare that the particulars state above, are true to the best of my knowledge and belief, if found false, or otherwise I shall be liable to action as the Council may consider fit and proper.

ADDRESS TO WHICH DRC TO SENT

Name

Vill P.O.

Pin Dist

SIGNATURE OF THE STUDENT
(applicant)

Date

CERTIFICATE OF THE PRINCIPAL

Certified that the applicant is/was a student of the College/H.S. School for the year(s)
His/Her Registration Certificate No of is lost/damaged. She/He
may be allowed to receive a Duplicate Registration Certificate as prayed for.

SIGNATURE OF THE PRINCIPAL
(With Seal)

INSTRUCTIONS

- No application will be accepted unless the duplicate Registration Certificate fees of Rs. 100/- is paid to the Council by Bank Draft/Council's Challan.
- In case of loss of Original Registration Certificate, Students must notify through Daily News Paper and the Paper cut of the News Paper
- In case of damage of Registration Certificate, the same should be enclosed with application.
- In case of students whose residential house is gutted including all household things, must furnish a Certificate from the Officer-in-Charge of the nearest Police Station/Fire Service Station.